## INSTRUCTIONS FOR

## **CONFIRMATION OF REGISTRATION**

Confirmation is necessary to prevent your classes from being dropped. Even if your account shows a zero or negative balance, you must complete the following confirmation process to retain your classes. If you have a balance due, you will be directed to the payment site. Paying fees in full or enrolling in the deferred payment plan will automatically confirm registration.

- 1. Go to www.jscc.edu
- 2. Click on jWeb



- Sign into the Secure Access Login which requires NetLogon & Password (this differs from your J-Number Campus ID & PIN)
- 4. If you do not know your NetLogon or Password, return to the JSCC home page (www.jscc.edu) to reactivate (see www.jscc.edu/netlogon/)
- 5. Click the "Self-Service" tab
- 6. Click the "Pay or Confirm" link on right-hand side
- 7. Select Term and Click "Submit" (Choose semester)
- 8. Under Please Confirm Your Registration,
  - a. Click "Yes, I will attend" to Accept Financial Assistance, or
  - b. Click "No, I will not attend" to Reject Financial Assistance and to automatically withdraw from classes

You will receive a confirmation number after completing this process.