

# Jackson State Community College

## Fall 2009 Continuing Education Non-Credit Classes

### Computer Training

<i>Course</i>	<i>Course#</i>	<i>Dates</i>	<i>Day</i>	<i>Time</i>	<i>Instructor</i>	<i>Cost</i>
Beginning Excel 2003	091000	September 4	Friday	8:30 am – 4:30 pm	McDaniel	\$149
Beginning Excel 2007	091001	October 2	Friday	8:30 am – 4:30 pm	McDaniel	\$149
Beginning Access 2007	091002	October 30	Friday	8:30 am – 4:30 pm	McDaniel	\$149
Beginning PowerPoint 2007	091003	November 13	Friday	8:30 am – 4:30 pm	McDaniel	\$149

**Additional Computer classes available upon request.**

### Personal Enrichment

<i>Course</i>	<i>Course#</i>	<i>Dates</i>	<i>Days</i>	<i>Time</i>	<i>Instructor</i>	<i>Cost</i>
Don't Throw It Away! (Furniture Repair/Refinishing)	091200	September 8, 10, 15, 17	Tues/Thurs	6 pm – 9 pm	Melton	\$90
If It's Broke, Fix It (Furniture Repair)	091201	October 6, 13, 20, 27	Tuesday	6 pm – 9 pm	Melton	\$90
Topping It Off (Furniture Basic/Custom Finishes)	091202	November 3, 5, 10	Tues/Thurs	6 pm – 9 pm	Melton	\$90
Basic Motorcycle Rider Safety	091203	Sept 19 – 20	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	091204	Sept 26 – 27	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	091205	Oct 3 – 4	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	091206	Oct 10 – 11	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	091207	Oct 17 – 18	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	091208	Nov 7 – 8	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	091209	Nov 14 – 15	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	091210	Nov 21 – 22	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195

### Professional Development

<i>Course</i>	<i>Course #</i>	<i>Dates</i>	<i>Days</i>	<i>Time</i>	<i>Instructor</i>	<i>Cost</i>
ACT Exam Prep	091100	Sept 29 – Oct 22	Tues/Thurs	6 pm – 9 pm	Ashbaugh	\$175
ACT Exam Prep	091101	Nov 12 – Dec 10	Tues/Thurs	6 pm – 9 pm	Ashbaugh	\$175
Spanish for Healthcare Workers (Part 1 of Two-Part Series)	091102	Sept 24 – Nov 12	Thursday	6 pm – 8 pm	Wadley	\$225
Transcultural Nursing & Latin American Religious Cultures	091103	Sept 24	Thursday	6 pm – 9 pm	Kail	\$45
Transcultural Nursing & Latin American Religious Cultures	091104	Nov. 12	Thursday	6 pm – 9 pm	Kail	\$45
EKG Technician Program	091103	Oct 12 – Dec 2	Mon/Wed	6 pm – 9:30 pm	Wakefield	\$ 999
Pharmacy Technician Program	091104	Oct 13 – Dec 3	Tues/Thurs	6 pm – 9:30 pm	Hunderup	\$ 999
Phlebotomy Technician Program	091105	Oct 6 – Jan 21	Tues/Thurs	6 pm – 9:30 pm	Ross/Vredingburgh	\$1,599

**Ed2go – “TOP 10” Online Classes – [www.ed2go.com](http://www.ed2go.com)****Ed2Go classes start the 3<sup>rd</sup> Wednesday of each month, except November and December.**

<i>Course</i>	<i>Cost</i>
Creating Web Pages	\$ 97
Speed Spanish	\$ 97
Accounting Fundamentals	\$ 97
Medical Terminology: A Word Association Approach	\$ 97
A to Z Grant Writing	\$ 97
Introduction to Microsoft Excel 2007	\$ 97
Grammar Refresher	\$ 97
Medical Coding	\$ 97
Introduction to Microsoft Excel 2003	\$ 97
Introduction to QuickBooks 2009	\$ 97

**Gatlin – “TOP 15” Online Courses – [www.gatlineducation.com](http://www.gatlineducation.com)**

<i>Course</i>	<i>Cost</i>
Administrative Medical Specialist w/Medical Billing and Coding	\$1,995
Pharmacy Technician	\$1,995
Medical Billing and Coding	\$1,595
Medical Transcription	\$1,595
Project Management	\$1,495
Paralegal	\$1,795
Six Sigma Black Belt	\$2,695
Bookkeeping the Easy Way w/QuickBooks	\$1,695
AutoCAD 2009	\$1,995
Freight Broker/Agent Training	\$1,695
Medical Terminology	\$ 595
HVAC Technician	\$3,095
Certified Bookkeeper	\$1,795
Certified Wedding Planner	\$1,395
Cisco CCNA Certification Training	\$1,995