

Jackson State Community College

Spring 2010 Continuing Education Non-Credit Classes

Computer Training

<i>Course</i>	<i>Course#</i>	<i>Dates</i>	<i>Day</i>	<i>Time</i>	<i>Instructor</i>	<i>Cost</i>
Introduction to Microsoft Vista	102000	January 29	Friday	8 am – 4:30 pm	McDaniel	\$149
Beginning Excel 2007	102001	February 26	Friday	8 am – 4:30 pm	McDaniel	\$149
Intermediate Excel 2007	102002	March 12	Friday	8 am – 4:30 pm	McDaniel	\$149
Beginning Access 2007	102003	April 16	Friday	8 am – 4:30 pm	McDaniel	\$149

Microsoft Office 2003 classes are available upon request.

Professional Development

<i>Course</i>	<i>Course#</i>	<i>Dates</i>	<i>Days</i>	<i>Time</i>	<i>Instructor</i>	<i>Cost</i>
ACT Exam Prep	102100	Mar 9 - Apr 1	Tues/Thurs	6 pm – 9 pm	Ashbaugh	\$175
Spanish for Healthcare Workers (Part 2 of Two-Part Series)	102101	Jan 28 – Mar 18	Thursday	6 pm – 8 pm	Wadley	\$175
Introduction to Drug Use	102102	Jan 19 – Feb 23	Tuesday	6 pm – 8 pm	Alimenti	\$40
SHRM (*See note below)	102103	Feb 19 – May 1	Fri/Sat	6-9 pm/8:30-4 pm	Gray	\$795
EKG Technician	102104	Mar 22 – May 10	Mon/Wed	6 pm – 9:30 pm	Wakefield	\$999
Medical Billing & Coding	102105	Mar 22 – June 2	Mon/Wed	6 pm – 9:30 pm	Hardison	\$1,499
Pharmacy Technician	102106	Mar 23 – May 11	Tues/Thurs	6 pm – 9:30 pm	Hunderup	\$999
Phlebotomy Technician	102107	Mar 16 – June 15	Tues/Thurs	6 pm – 9:30 pm	Ross/Vredingburgh	\$1,599

***SHRM class will meet only 1 Friday and Saturday per month to meet required 33 contact hours**

Personal Enrichment

<i>Course</i>	<i>Course#</i>	<i>Dates</i>	<i>Days</i>	<i>Time</i>	<i>Instructor</i>	<i>Cost</i>
Basic Motorcycle Rider Safety	102200	Mar 13 & 14	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102201	Mar 27 & 28	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102202	April 10 & 11	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102203	April 24 & 25	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102204	May 8 & 9	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102205	May 22 & 23	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102206	June 5 & 6	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102207	June 19 & 20	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102208	July 10 & 11	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102209	July 24 & 25	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102210	Aug 7 & 8	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102211	Aug 21 & 22	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102212	Sept 11 & 12	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102213	Sept 25 & 26	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102214	Oct 9 & 10	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102215	Oct 23 & 24	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102216	Nov 6 & 7	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Basic Motorcycle Rider Safety	102217	Nov 20 & 21	Sat/Sun	7:30 am-4:30 pm	Flowers	\$195
Experienced Rider Safety	102218	May 1	Sat	7:30 am-12:30 pm	Flowers	\$ 95
Experienced Rider Safety	102219	Aug 28	Sat	7:30 am-12:30 pm	Flowers	\$ 95
Experienced Rider Safety	102220	Oct 30	Sat	7:30 am-12:30 pm	Flowers	\$ 95

Ed2go – “TOP 10” Online Classes – www.ed2go.com**Ed2Go classes start the 3rd Wednesday of each month, except November and December.**

<i>Course</i>	<i>Cost</i>
Creating Web Pages	\$ 97
Speed Spanish	\$ 97
Accounting Fundamentals	\$ 97
Medical Terminology: A Word Association Approach	\$ 97
A to Z Grant Writing	\$ 97
Introduction to Microsoft Excel 2007	\$ 97
Grammar Refresher	\$ 97
Medical Coding	\$ 97
Introduction to Microsoft Excel 2003	\$ 97
Introduction to QuickBooks 2009	\$ 97

Gatlin – “TOP 15” Online Courses – www.gatlineducation.com

<i>Course</i>	<i>Cost</i>
Administrative Medical Specialist w/Medical Billing and Coding	\$1,995
Pharmacy Technician	\$1,995
Medical Billing and Coding	\$1,595
Medical Transcription	\$1,595
Project Management	\$1,495
Paralegal	\$1,795
Six Sigma Black Belt	\$2,695
Bookkeeping the Easy Way w/QuickBooks	\$1,695
AutoCAD 2009	\$1,995
Freight Broker/Agent Training	\$1,695
Medical Terminology	\$ 595
HVAC Technician	\$3,095
Certified Bookkeeper	\$1,795
Certified Wedding Planner	\$1,395
Cisco CCNA Certification Training	\$1,995