

Perkins IV

Career and Technical Education Agreement

Between Jackson State Community College And Participating Service Area High Schools

The culminating purpose of this agreement is to prepare students for high skill, high wage and high demand occupations in order to provide business and industry with a highly trained and knowledgeable, technical workforce.

The purpose of Perkins IV legislation is “to develop more fully the academic and career and technical skills of secondary students...by building on the efforts of State and localities to develop challenging academics and technical standards...in preparation for high skill, high wage or high demand occupations.”

Program Objectives:

- To encourage high school students to pursue a post-secondary education
- To reduce repetition of mastered knowledge, skills and competencies between levels of education
- To provide a smooth transition from one level of education to another
- To build mutual respect and trust between faculty/staff/administration at all educational levels
- To reduce student, parent, state and business and industry costs

To do this, JSCC will establish and maintain at least one program of study with each LEA (Local Education Agency) in our service area. A program of study is designed to provide the students with a non-duplicative sequence of progressive achievement leading to a degree and is linked through credit transfer agreements between the two institutions. An active program of study can be established through Articulation, Dual Credit, or Dual Enrollment.

Please refer to the Programs of Study Agreements pertaining to specific courses which are maintained independently of this agreement.

Articulation is defined as a term that follows the SACS’ idea that “equivalent learning outcomes” can be gained by the student “attaining competency” through one or more secondary courses. The student receives credit for the “equivalent learning outcomes” through a process decided by the individual college that validates the transfer credit upon enrollment of the student in the postsecondary institution. Based upon a written and published process the student is eligible to receive the postsecondary credit at a time established and published by the postsecondary institution.

Dual Credit is defined as a postsecondary course that is taught at the high school by high school faculty for high school credit; with the students able to receive postsecondary credit by successfully completing the course plus passing the assessments required by the postsecondary institutions.

Dual Enrollment is defined as a postsecondary course taught either at the postsecondary institution or at the high school by the postsecondary faculty (may be adjunct) which upon successful completion of the course allows students to earn postsecondary and secondary credit. The student must meet dual enrollment eligibility under TBR policy.

To be eligible to receive CTE Program of Study Articulation Credit a student must:

- Have a “C” average or higher overall GPA
- Complete Articulation Application with required signatures and copy of transcripts
- Enroll in and successfully pass an additional 3 credit hours of JSCC coursework
- Pass articulation exam

Restrictions:

- Attempt articulation within 2 years from the date of high school graduation
- May attempt a course articulation exam only one time
- May earn no more than 21 hours of credit through articulation
- Cannot attempt articulation courses previously completed in an attempt to raise grades in those courses
- Negative results will not be recorded on students transcripts

Articulation Procedures for Career and Technical High School Instructors:

1. Identify your students that meet the following requirements:
 - Concentrator in an articulated program of study
 - Maintains an overall “C” (2.0) GPA
 - Has applied to or will apply to JSCC in the same career or technical concentration as in high school
 - Must complete articulation within 2 years of high school graduation
 - May start the articulation process by second semester of freshmen year in high school
2. Help student fill out the Articulation Application, which can be found at www.jsc.edu, including necessary signatures.
3. Give application to the high school counselor.
4. The counselor should verify that the student meets the requirements and will attach the student’s transcript to the application and send to the Perkins IV Office at JSCC.
5. After the Perkins IV Office receives the application and transcript and the verification process is completed, the student will be notified through the counselor.
6. The Perkins IV Office will contact the counselor and/or instructor about delivery of the Articulation Exams.

Transfer of all articulated credit to other institutions is at the discretion of the receiving institution.

High School students may apply to take articulation exams as early as the second semester of their freshmen year, and if they are successful, the articulation credits will be held in escrow until they complete all necessary requirements as previously stated.

The post secondary faculty/administration will develop the course articulation assessments. The Perkins IV Office will maintain documentation concerning student articulation applications, transcripts and all other related materials.

To be eligible to receive CTE Program of Study Dual Credit a student must:

- Have an overall "C" average
- Complete course and pass assessments
- Enroll at JSCC in order to have credit posted on transcript

To be eligible to receive CTE Program of Study Dual Enrollment Credit a student must:

- Have at least a 19 ACT
- Have at least a 3.0 GPA
- Be a Junior or Senior to receive grant money for enrollment
- Complete JSCC Dual Enrollment Application

The parties further agree that the following shall be essential terms and conditions of this Agreement.

The parties agree to comply with Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Executive Order 11,246, the Americans with Disabilities Act of 1990 and the related regulations to each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin.

The parties also agree to take affirmative action to ensure that applicants are employed and that employees are treated during their employment without regard to their race, religion, creed, color, sex, age, disability, veteran status, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection available to employees and applicants for employment.

If the Contractor fails to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the terms of this Agreement, the Institution shall have the right to immediately terminate this Agreement and withhold payments in excess of fair compensation for work completed.

Notwithstanding the above, the Contractor shall not be relieved of liability to the institution for damages sustained by virtue of any breach of this Agreement by the Contractor.

This Agreement may be modified only by written amendment executed by all parties hereto.

The Contractor shall maintain documentation for all charges against the Institution under this Agreement. The books, records, and documents of the Contractor, insofar as they relate to work performed or money received under this Agreement, shall be maintained for a period of three full years from the date of the final payment, and shall be subject to audit, at any reasonable time and upon notice, by the Institution or the Comptroller of the Treasury, or their duly appointed representatives.

The Contractor shall not assign this Agreement or enter into sub-contracts for any of the work described herein without obtaining the prior written approval of the Institution or Tennessee Board of Regents, as appropriate. Approval shall not be given if the proposed subcontractor was or is currently ineligible to bid on the contract.

This Agreement shall not be binding upon the parties until it is approved by the president or designee, the Vice Chancellor for the Tennessee Technology Centers or designee or the Tennessee Board of Regents, as appropriate.

This agreement shall remain in force and effect until such a time as any party gives six months notice of termination and will be reviewed and updated on an annual basis to reflect changes in curriculum and Perkins IV program requirements based on the changing needs of students and demands of business and industry.

By signing, the Chief Officer of the Participating School District and JSCC agree to participate and follow the terms and conditions of this agreement.

President of Jackson State Community College

Date

Chief Officer of Participating School District

Date

Perkins IV Grant Coordinator, JSCC

Date