

How to Provide 2016 Wage & Income Transcript Information

1. Login to your FAFSA

- Login to the FAFSA at www.fafsa.gov and correct the wage and income information

2. Receive a 2016 Wage & Income Transcript by MAIL

- Go to www.irs.gov
- Click “Get Your Tax Record”
- Scroll down and click the “Get Transcript by MAIL” option
- Click OK in the ‘Message from webpage’ pop-up box
- Enter the taxpayer’s social security number, date of birth, and address information
- Click Continue, then follow the instructions until your request is submitted. **2016 Wage & Income Transcript must be requested**
- Transcripts arrive in 5 to 10 calendar days at the address on file for the taxpayer

3. Get an ONLINE 2016 Wage & Income Transcript (View, Print, or Download your transcript)

You must have access to certain account numbers, such as your:

- o Credit card, home mortgage loan, car loan, or home equity line of credit
 - o A cell phone (must be registered in the name of the taxpayer)
- Go to www.irs.gov
 - Click “Get Your Tax Record”
 - Click the “Get Transcript ONLINE” option
 - Under ‘Log In’ type in your username
 - Click “LOG IN”
 - Continue to follow the instructions until your request is submitted. **2016 Wage & Income Transcript must be requested.**
 - Then you can choose to View, Print, or Download your transcript

4. Order a 2016 Wage & Income Transcript by Phone

- Call 1-800-908-9946
- Follow the automated instructions

5. Paper Request Form

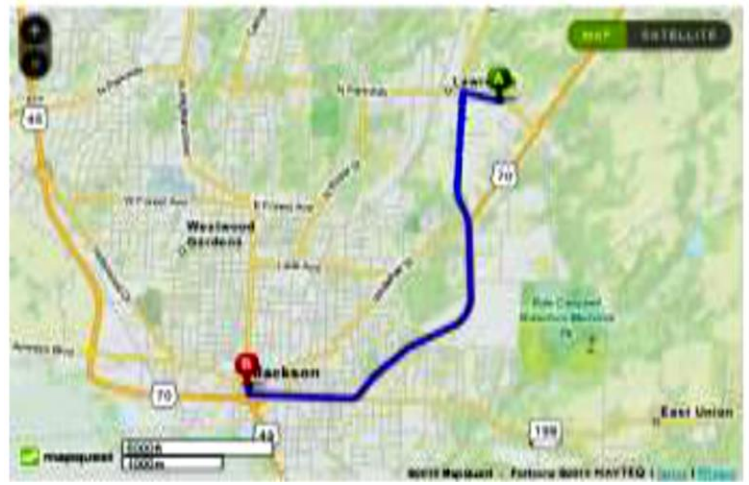
- Complete the IRS Form 4506-T (www.irs.gov/form4506t) and fax it to 1-859-669-3592
(The fax numbers for other states are listed on the back of Form 4506-T)

6. Complete Form 4506-T and fax it to 1-859-669-3592 if you live in Tennessee. *(The fax numbers for other states are listed on back of the Form 4506-T)* or **Telephone Request** - Call 1-800-908-9946

7. By Appointment***

- Check with your local IRS office to request a 2016 Wage & Income Transcript by appointment

If you are unable to use any of the methods listed above, you may contact the Financial Aid Office for additional information at 731-425-2605 or 1-800-355-5722 ext. 52605.



2016 WAGE & INCOME TRANSCRIPT

*****Note: This service is not offered at all IRS offices*****

Driving Directions to the Ed Jones Federal Building

109 South Highland Avenue
Downtown Jackson TN

**THIS SERVICE IS PROVIDED BY APPOINTMENT ONLY!!!
TO SCHEDULE AN APPOINTMENT: 1-844-545-5640**

Start > A) 2046 N Parkway, Jackson, TN 38301-3722 US

1. Start out going west on N Parkway/US-412-BR/TN-20 toward Lawrence Switch Rd. (go 0.33 miles)
 2. Take the 1st left onto Doctor F.E. Wright Dr.
 - Doctor F.E. Wright Dr is 0.1 miles past Lawrence Switch Rd
 - SHELL CIRCLE K is on the corner to the right
 - If you reach Park Ridge Dr you've gone a little too far (go 1.11 miles)
 3. Stay straight to go onto US-70 W/TN-1 W/Industrial Rd. Continue to follow US-70 W/TN-1 W. (go 2.81 miles)
 4. Turn right onto S Highland Ave/US-45/TN-5.
 - S Highland Ave is just past S Liberty St
 - Pizza Hut is on the corner to the left
 - If you are on W Chester St and reach S Shannon St you've gone a little too far (go 0.06 miles)
 5. 109 S HIGHLAND AVE is on the left.
 - If you reach W Main St you've gone a little too far (go 0 miles)
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End > B) 109 S Highland Ave, Jackson, TN 38301-6123 US

>> TOTAL ESTIMATED TIME: 7 minutes | DISTANCE: 4.3 miles <<